

**Laketon Township Planning Commission
September 25, 2019 Public Hearing Meeting Minutes**

CALL TO ORDER: Chairperson Don Nellis called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

- Present: Cindy Zaagman, Don Nellis, Dave Mieras, Paul Hoppa and June Earhart
- Absent w/notice: DJ Hilson and Eric Anderson
- Also present: Zoning Administrator Theresa Maner, Twp Supervisor Kim Arter and Recording Secretary Veronica West

INTRODUCTION COMMENTS:

- Planning Commission Chairperson Don Nellis reviewed a summary of procedures and rules to address the board when making public comment, noting this is not a question and answer session, but a session to receive comments from the public on the draft plan document. He welcomed the Township Supervisor Kim Arter. He noted that the PC has worked on this document for some time and asked if all the members were satisfied with the content at this point. All responded affirmatively. He also noted that notice of the public hearing was published in the Muskegon Chronicle as required by law and the meeting notice was also posted in the following ways: on the Township website, on the door of the Township Hall on 9/19/2019 and on Facebook today as a reminder of the public hearing.
- Secretary Dave Mieras read aloud the published public hearing notice, noting it was published in Sunday November 8, 2019 edition of the Muskegon Chronicle.

MOTION TO OPEN PUBLIC HEARING:

- Cindy Zaagman moved to open the public hearing. June Earhart supported the motion. The motion carried by voice vote.

PUBLIC COMMENTS:

- There was no public present, therefore there were no oral public comments.
- There was one Facebook comment received regarding completion/extension of the bike path on Dykstra Road and one letter received from Marty Shafer, Director of the Reeths Puffer Youth Softball Club. This letter was read aloud in its entirety with several ideas for upgrades to the baseball and softball fields, paving the parking areas, covered dugouts, a picnic table area near the concession stand and the creation of a park maintenance plan to address things like weeds, fence and parking area repair and sidewalks.

MOTION TO CLOSE PUBLIC HEARING:

- June Earhart moved to close the public hearing. Dave Mieras supported the motion. The motion carried by voice vote and the public comment portion of the meeting closed at 6:11 pm.

ZONING ADMINISTRATOR SUMMARY:

- ZA Theresa Maner gave a brief summary of the activities undertaken as part of the required 5 year review of the plan. The existing plan document was reviewed, updates were made to the bike path map, pictures of the parks were updated as needed, an online survey of the public was conducted via Survey Monkey, a public open house was held to gather additional public comments, the draft plan was made available for the 30 day public review period and now the public hearing is being held. The next step is for the PC to make their recommendation to the Township Board of Trustees regarding the draft plan as presented.

PLANNING COMMISSION DISCUSSION:

- Don Nellis stated he felt the comments from the softball club letter were good, and all the things mentioned are dependent on manpower and funding. Paul Hoppa stated he agrees, but noted some of

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the maintenance items mentioned in the letter could be addressed in the yearly budget and work schedules and this letter should be turned over to the Township Board for their actions in this regard

PC RECOMMENDATION/RECREATION PLAN VOTE:

- Cindy Zaagman moved to recommend adoption of the Proposed Park and Recreation Plan to the Laketon Township Board of Trustees as presented. Paul Hoppa supported the motion.

Roll Call Vote:

Voting in favor of the motion: Paul Hoppa, Dave Mieras, Cindy Zaagman, June Earhart and Don Nellis

Voting in opposition of the motion: None

Motion Carried.

ADJOURNMENT:

- June Earhart moved to adjourn the meeting. Paul Hoppa supported the motion. The motion carried by voice vote at 6:15 pm.

Respectfully Submitted:

Veronica West
Recording Secretary