

Fees as adopted by the Laketon Township Board on 02/18/2010

Note: Residents will not be charged for copies of information pertaining to property they own.

Item Description	Unit	Resident Rate	Non-Resident Rate
Copy - Assessment Card	each (two sided 8 1/2 x 11 paper)	\$1.50 per parcel	\$2.00 per parcel
Misc. Copies - reg size	per sheet (8 1/2 x 11)	\$0.25 per page	\$0.50 per page
Copies - oversize	per sheet (8 1/2 x 14 or 11 x 17)	\$0.50 for 8 1/2 x 14 \$1.00 for 11 x 17	\$0.75 for 8 1/2 x 14 \$1.50 for 11 x 17 (per sheet)
Copies of plat maps	per sheet (11 x 17)	\$1.00 per page	\$1.50 per page
Fax - lien info to Title Company	per page (generally 1 page)	N/A	\$1.00 per page
Fax - Assessment Card	per page (generally 2 pages)	N/A	\$1.00 per page or \$2.00 per parcel
Fax - misc info	per page	\$1.00 per page	\$1.00 per page
Labels	per sheet	\$0.50 per page	\$0.50 per page
Notary Fee	each	\$2.00	\$2.00
NSF/returned check	each	\$20.00	\$20.00
FOIA Request	each	labor costs for research & copy time plus per sheet copy fees (as established for the documents requested) and postage if mailed	labor costs for research & copy time plus per sheet copy fees (as established for the documents requested) and postage if mailed
copies of tax bills	each	\$0.25 per bill (per parcel)	\$0.50 per bill (per parcel)
mortgage co. (second requests - after initial bills have gone out)	each	n/a	\$0.50 per bill (per parcel)
Tax receipt inquiry (less than 3 years old)	each	\$0.25 per page	\$0.50 per page
Tax receipt inquiry (more than 3 years old)	each	\$0.25 per page	\$0.50 per page